



## GRIEVANCE AND REDRESSAL CELL

The Campus has constituted a Grievance and redressal Committee in the beginning of the academic Year 2020-21. The meeting of the Committee was held in Director's room with available members in the month of July and took the following decisions.

1. To develop a page on the website for lodging complaints
2. To maintain a Complaint Register for entering the complaints
3. To intimate the students about the Committee through class teachers to report any such cases
4. To display the details of the committee members with mobile phone number on notice board
5. The Committee also decided to follow the existing three tier system for solving the problems.
  - Class level- The class teachers deal the problems of students in the class if any.
  - Department level- The Department Heads or the senior teachers deal the problems of students
  - College level- The Committee

### The Committee

**Prof. E M Rajan (Campus Director)**

**Prof.Naveen Holla (Professor. Dept. of Nyaya)**

**Prof.R.Pratibha (Professor. Dept. of Nyaya)**

**Male Representative (Vijith R – A2-Sahitya)**

**Female Representative (Gayathri V- A2-Sahitya)**

In the follow up meetings on the subsequent months the Committee has found that no complaints have been reported to the Committee directly. Although some grievances were reported to the Class teachers and at the Department level. The Committee made sure that the redressal of such grievances were taken care by the class teachers and the Heads of the Departments effectively.

Section Officer

Sri. K. M. Ravindran

Convener

Prof. Naveen Holla

Director

Prof. E. M. Rajan

